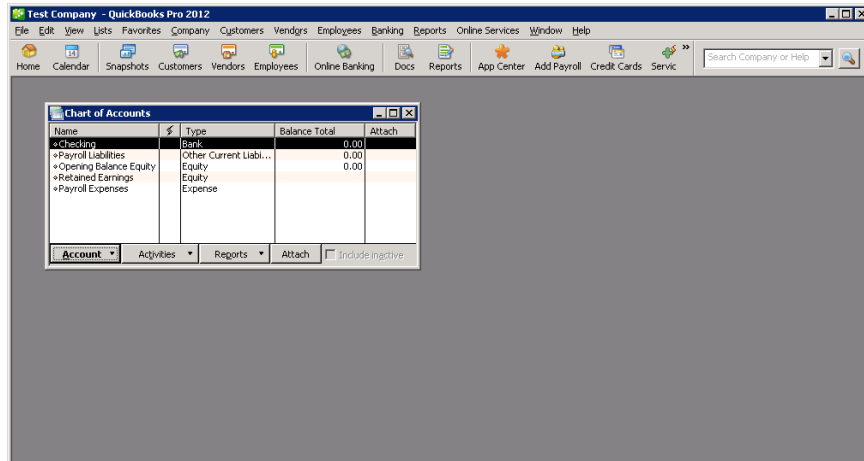


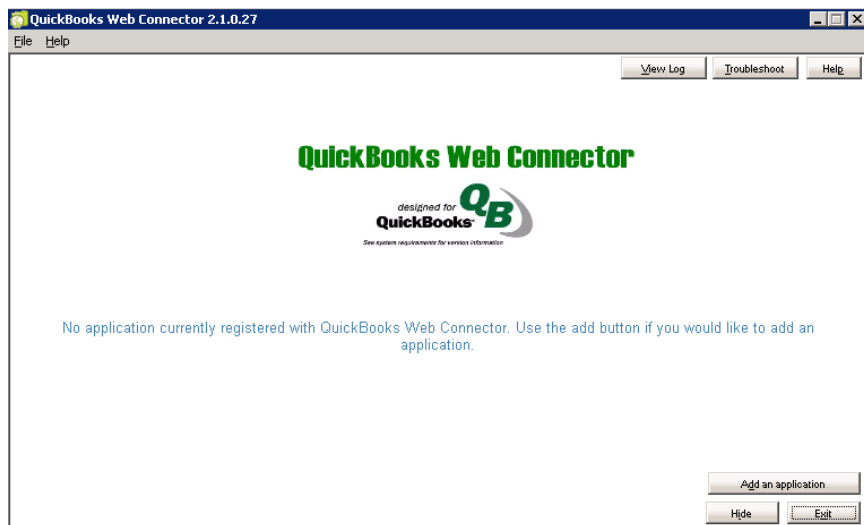
Cart32 Quickbooks Setup Guide

1. Open QuickBooks



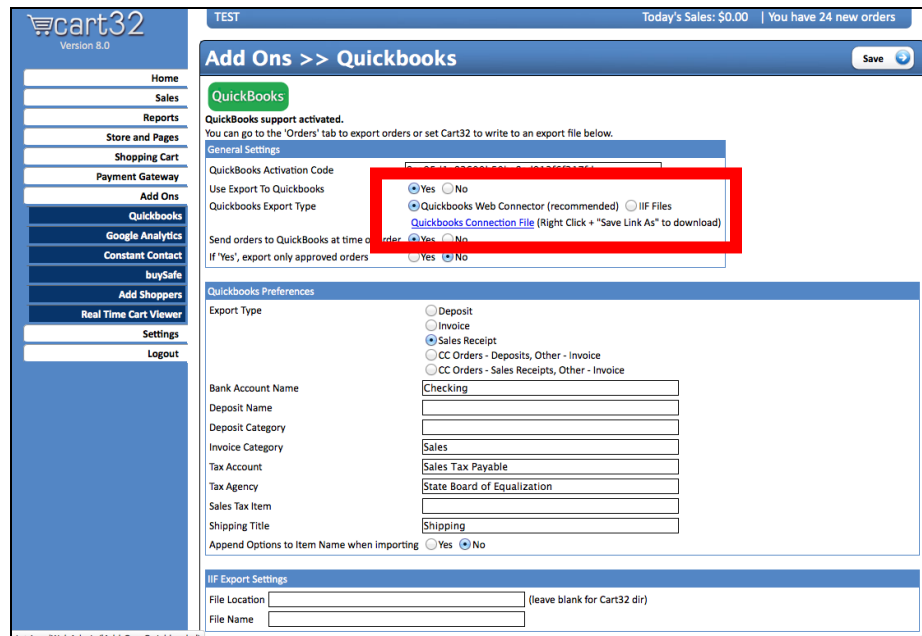
2. Open the QuickBooks Web Connector. This is generally located in Start > Programs > QuickBooks / Intuit folder.

- If you do not have the web connector, you can [download it here](#).



3. Open the Cart32 Web Admin in a web browser

4. Go to the Add Ons -> Quickbooks tab



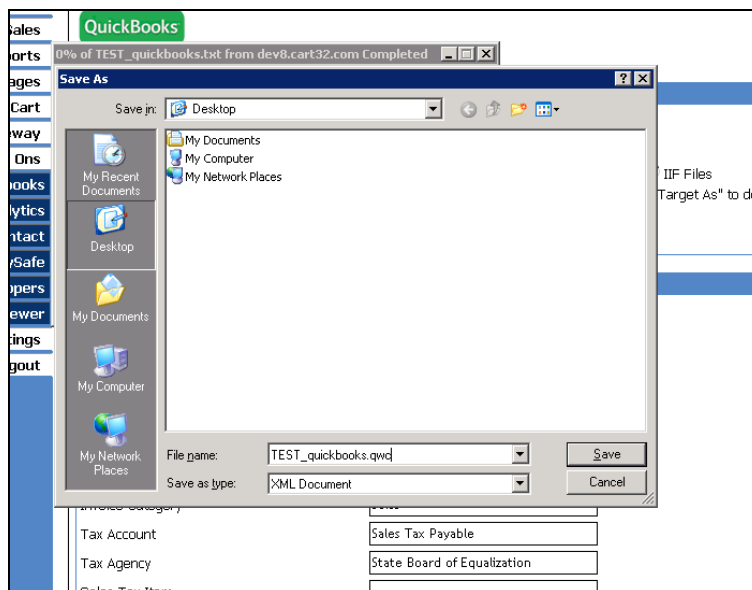
5. Select **Quickbooks Web Connector** as the Export type.

6. Enter in the other information you may need like bank account name and categories.

7. Click **Save**.

8. Right click to download the Quickbooks Connection File. This is what tells QuickBooks how to download data from Cart32.

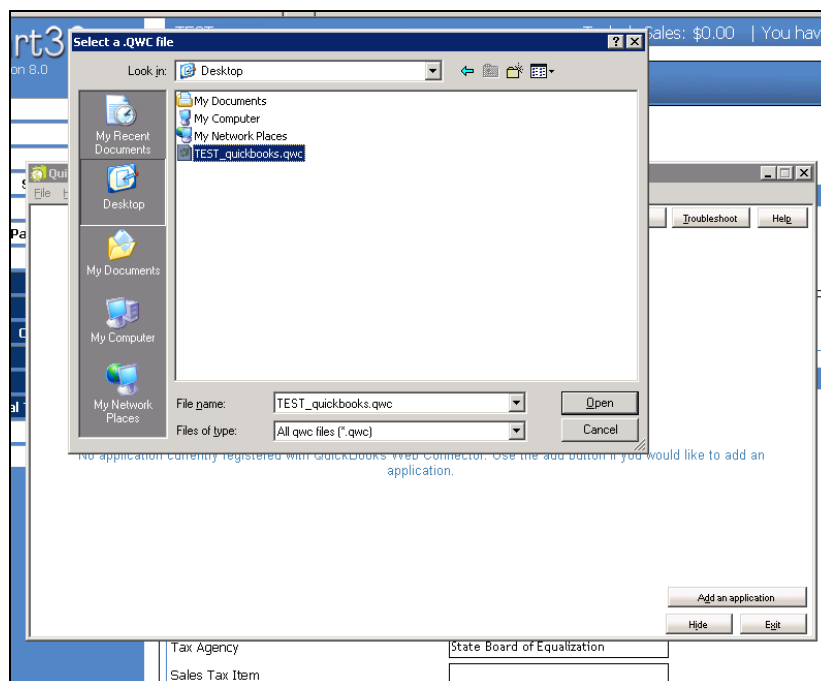
9. Save the file to your desktop and rename it with a **.qwc** extension:



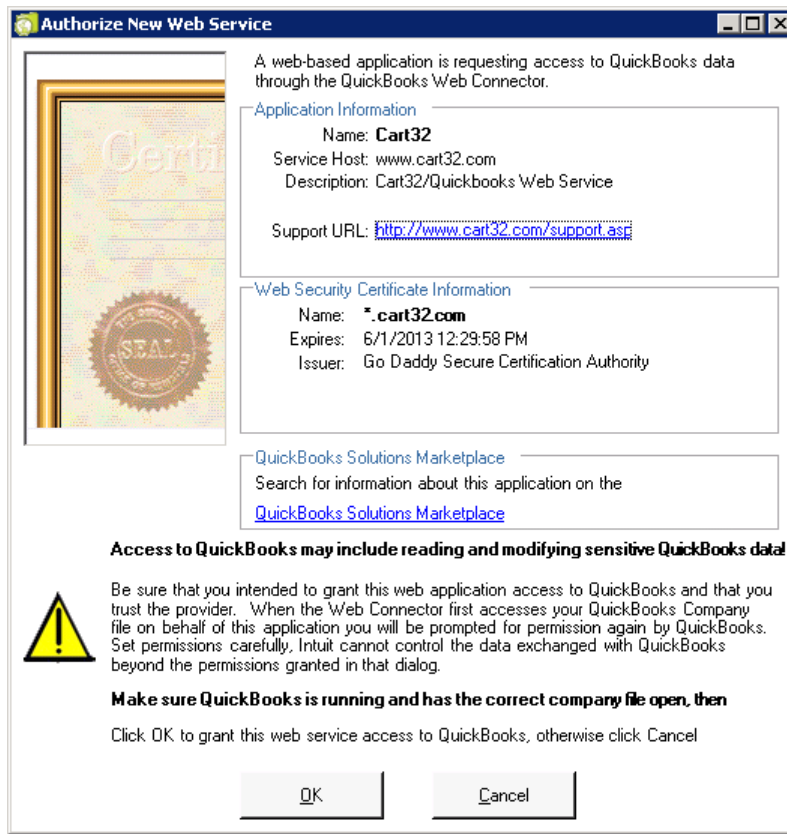
Go to the Quickbooks Web Connector and click **Add An Application**:



10. Go to the desktop and choose the connection file you previously saved there and click **Open**:

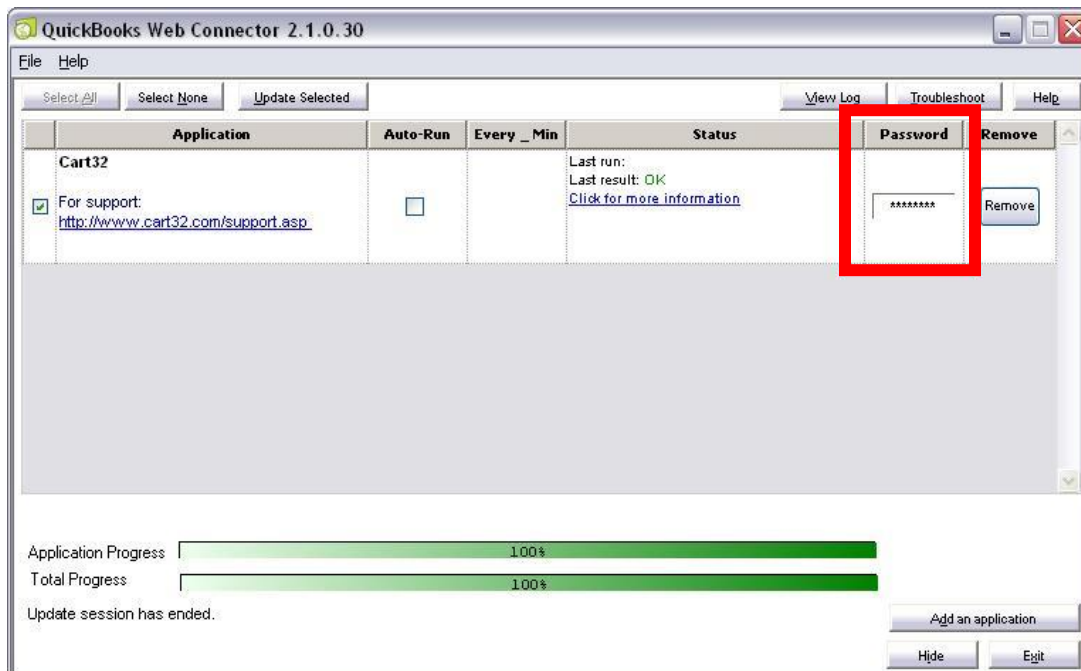


11. Choose **OK** to authorize the new web service:

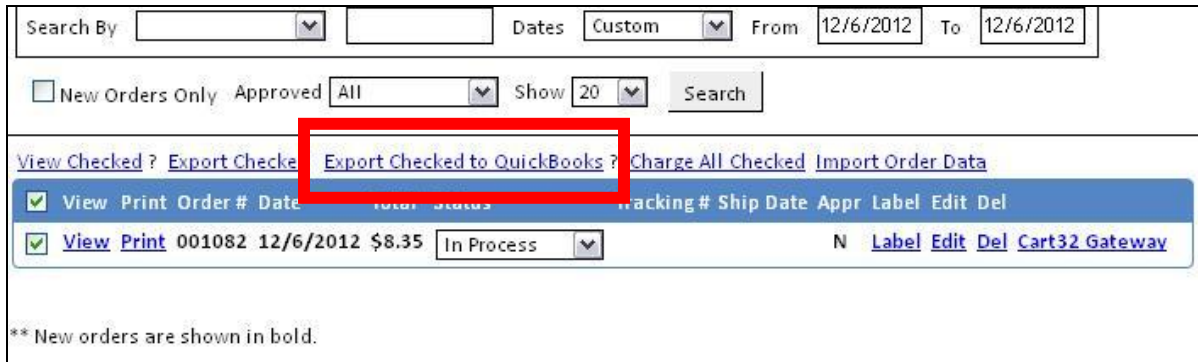


12. Click on Quickbooks and choose **Yes, always allow access** and then click Continue and then **Done**.

13. In the Web Connector Window, click in the **password** box and enter your Cart32 account password:



14. Make a test order in Cart32.
15. Go to the Orders tab in the Cart32 web admin.
16. Click [Export checked orders to Quickbooks](#):



17. Go to the Quickbooks Web Connector program.
18. Click [Select All](#) and then [Update Selected](#) to download information:



19. View the Invoice or Sales Receipt in QuickBooks
20. To completely automate the process, choose [Auto-Run](#) in the QB web connector and put in the frequency that you want the web connector to ask Cart32 for new order information.
 - Also, inside of the Cart32 web admin, go to the QuickBooks set up tab and choose the option to [send orders to Quickbooks at the time of the order](#).